



## Fire Alarm Monitoring

Premises name and address

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Please note; In the event of a fire alarm activation The Fire Brigade will charge for attendance. This can be well in excess of €1,000 depending on how many units are dispatched. This charge is issued by the local council and is completely out of our control.

Once dispatched the Alarm receiving centre cannot cancel a Fire Brigade call out.

**Please return this completed form to us as soon as possible. Until we receive a correctly completed form our standard procedure will be to call the fire brigade unless instructed not to do so as the time.**

### **Please select only one of the following options**

#### **Option 1**

Dispatch the fire brigade immediately, then contact a designated key holder.

#### **Option 2**

Call my designated key holders first before contacting the Fire Brigade.

*(Key holders will be responsible for deciding if they require the fire brigade and will be asked, please ensure they are aware of their responsibility in this regard) if we are unable to make contact or if the key holder is unwilling to make a decision the Fire Brigade will be dispatched (this is our default procedure)*

#### **Option 3**

Call my designated key holders first before contacting the Fire Brigade.

*Only dispatched the Fire Brigade if advised to, if no contact is made or if the contact is unwilling to make a decision the Fire Brigade will **NOT** be dispatched.*

#### **Option 4**

Do not call the Fire Brigade

*Fire Brigade will not be offered or dispatched unless an overriding instruction is received from a contact*

I/We hereby instruct Smart Monitoring to follow our/my indicated instruction above regarding the dispatch of the fire services to an alarm activation at the above premises.

I acknowledge and agree that Smart Monitoring are not liable for any call out charge whatsoever to our/my premises.

Furthermore I/we acknowledge that Smart Monitoring or any of their agents are not in any way liable for any costs associated with damage to the premises, adjoining premises, or any damage to life, loss of life or any cost what so ever regarding the dispatch or non-dispatch of the emergency services in the event of a fire alarm received by Smart Monitoring alarm receiving centre.

End User Name (BLOCK LETTERS)

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Signature;

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Date: \_\_\_\_\_

## Open / Close Monitoring

Please note the time given should not be the trading hour (staff have to enter before opening to the public) but rather the earliest and latest time some one should be on site

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	BANK HOL.
(A) Earliest opening								
(B) Must be open by								
(C) Must be closed by								

**We wish to be contacted if**

Alarm is disarmed before time A                      YES     NO

Alarm is not disarmed by time B                      YES     NO

Alarm is not set by time C                              YES     NO

### SPECIAL INSTRUCTIONS: Regarding open/ close procedure

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